

Tuesday 17th March 2026

Re: Ingestre Hall, Stafford- 20th April – 22nd April 2026

Dear Parents,

I hope all your children are excited for the school residential to Ingestre Hall in Stafford on Monday 20th April.

Below are just a few reminders ahead of the visit to ensure you are all prepared and ready:

Staffing

For the residential the following staff will be attending over the course of the week:

- Miss Orgill- Visit Leader/ EVC and SRP Teacher – First Aid
- Miss Twigger – Y4 Teacher
- Miss Smallwood – Y3 Teacher – First Aid
- Mrs Sadler- TA- First Aid

Additionally, our children will be joined by pupils from **Bentley Heath Primary School, Solihull**, one of our partner BDMAT schools. Bentley Heath will be attending the residential at the same time as us, providing a great opportunity for the children to connect and share the experience across both schools.

Bentley Heath staff will also be present alongside the Woodside team. Please note, however, that **Woodside pupils will be allocated their own dormitories**, with Bentley Heath pupils housed separately. This ensures each school maintains its own pastoral routines while still enabling positive joint activities for some of the residential.

Day of departure

The children will need to arrive at school on **Monday 20th April at normal time**. Children are to come into school via the main office entrance to drop their bags/suitcases/money/snacks (all labelled) and then go to their classrooms as normal for registration. **Children should wear their own clothes on this day.**

We will be departing school at around 9:15am, if any parents would like to come and wave their child off.



On the day of departure, **children will need to bring a packed lunch to eat when we arrive at Ingestre Hall. Please make sure this is clearly labelled with your child's name and is in a 'throw away' bag to save losing lunch boxes.**

Spending money

There is a shop to purchase souvenirs if your child wishes to, but we ask that you **send no more than £10 cash with your child.** Please can this be put in an envelope, wallet, purse clearly marked with your child's name. Money will be collated in on the morning of the visit and stored safely until your child needs to use it at the shop during the visit. The same goes for snacks, Miss Orgill will take these on the morning and share with the children when most appropriate for the visit.

Food

Children will have dinner on the Monday evening, breakfast, lunch and dinner on the Tuesday and breakfast and lunch on the Wednesday before departing home.

All meals have been chosen by the children based on a vote. The children have chosen pizza for one evening and pasta for the other.

Please note any children who have dietary requirements and whose parents have already contacted me, will have meals tailored to their needs.

Medication

If your child needs to take any medication on the visit **this should be clearly labelled with their name and a medical form completed and attached to the medication.** All medication should be given to the school office on the morning of the visit by a parent/guardian. If you feel like your child may need Calpol at any point during the visit, send this with them, alongside a form completed so we can administer. You will be notified of administration of medication through Evolve.

Returning to school

We will be leaving Ingestre Hall **at 1:30pm on the Wednesday and aim to be back at school around 2:30pm.** A text will be sent when we depart with an expected ETA.

Kit List

This list is based on a 2-night stay – please adjust accordingly for the length of visit:

- Sleepwear (Warm for possible cold nights)
- Slippers



- Sweater / fleece – thick x 2
 - Trousers x 2-3
 - T- shirts x 3
 - Washing/Toiletry Kit and towel for washing
 - Outdoor shoes x 1
 - Wellies
 - Waterproofs
 - Coat x 1
 - Torch with fresh batteries. - optional
 - Sensible flat shoes with grip, or trainers for indoors
 - Water bottle
 - Plastic bags x 3 for dirty clothes and footwear
1. Please make sure your child is able to carry their own bag.
 2. It's a good idea to pack together so your child knows what's going in the bags and where.
 3. Please ensure all belongings are clearly labelled.
 4. The centre provides all the bedding. However, some children like to bring their own pillowcase or single duvet cover; in some cases, the connection with home can help them settle in.

Please note I have contacted the Centre Manager and there will be evening activities both nights. These will be chosen by the children on arrival. There will be a disco, so feel free to pack disco clothes if you wish. This is optional.

If you have any questions prior to the visit, do not hesitate to contact Miss Orgill.

Kind regards

Miss Orgill

Visit Leader